



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING NOVEMBER 2014.

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
	Branksome Refurbishment of flats phase 2	3 November 2014
	Lift Replacements - Ripley Court & Glebe Court, Lancaster	3 November 2014
Councillor Tim Hamilton-Cox	The Dukes, Lancaster – Review of Lease	4 November 2014
Councillor Ron Sands	The Dukes, Lancaster – Review of Service Level Agreement	4 November 2014

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

	Cabinet	
Councillor Tim Hamilton-Cox	Proposed Redevelopment of St. Leonard's House	4 November 2014
Councillor Tim Hamilton-Cox	Sites off Bailrigg Lane, Scotforth, Lancaster	4 November 2014

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Hall Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Jon Barry, Abbott Bryning, Tim Hamilton-Cox, Karen Leytham, Ron Sands and David Smith.

Sarah Taylor
Chief Officer (Governance)

Publication Date: 6 October 2014.

LANCASTER CITY COUNCIL**Not before
3 November 2014****Key Decision to be taken by delegated Officer**

ITEM FOR DECISION:	Branksome Refurbishment of flats phase 2
SERVICE:	Environmental Services
WARD:	Westgate Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Award of contract to the lowest tender for the refurbishment of flats. Funding taken from the communal area upgrade budget (approx. 90K) and the fire precaution budget (approx. 50k).
DATE FOR OFFICER DECISION	3 November 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at time of publication
OFFICER CONTACT DETAILS:	George Taylor, Repairs & Maintenance Manager gtaylor@lancaster.gov.uk

LANCASTER CITY COUNCIL

Key Decision to be taken by delegated Officer

**Not before
3 November 2014**

ITEM FOR DECISION:	Lift Replacements - Ripley Court & Glebe Court, Lancaster
SERVICE:	Environmental Services
WARD:	Bulk Ward; Scotforth West Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	The capital programme approved by Cabinet has allowed for the replacement of two lifts, one at Ripley Court and one at Glebe Court, at a cost of approx. 120k. This will be awarded to the lowest appropriate tender.
DATE FOR OFFICER DECISION	Not before 3 November 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	George Taylor, Repairs & Maintenance Manager gtaylor@lancaster.gov.uk

Key Decision to be taken by Cabinet

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – Regulation 5 ‘Meetings in Private’- Urgency Provisions – the Vice-Chairman of Overview & Scrutiny has agreed for this decision to be considered in private as it will involve disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) information relating to the financial or business affairs of any particular person (including the authority holding the information).

ITEM FOR DECISION:	The Dukes, Lancaster – Review of Lease
SERVICE:	Resources
WARD:	Bulk Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To report on options for a new lease and seek Cabinet approval of a reasonable rent.
DATE OF CABINET MEETING	4 November 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Gary Watson, Senior Property Officer gwatson@lancaster.gov.uk

Key Decision to be taken by Cabinet

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – Regulation 5 ‘Meetings in Private’- Urgency Provisions – the Vice-Chairman of Overview & Scrutiny has agreed for this decision to be considered in private as it will involve disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:
(3) information relating to the financial or business affairs of any particular person (including the authority holding the information).

ITEM FOR DECISION:	The Dukes, Lancaster – Review of Service Level Agreement
SERVICE:	Regeneration and Planning
WARD:	Bulk Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Ron Sands
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To seek Cabinet’s views on the implications for the Service Level Agreement with the Dukes following the rent review.
DATE OF CABINET MEETING	4 November 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Anne Marie Harrison, Economic Development Manager Tel: 01524 582308 amharrison@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Proposed Redevelopment of St. Leonard's House
DECISION TO BE TAKEN IN PRIVATE	<p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i></p>
SERVICE:	Chief Officer (Resources)
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox, Cabinet Member
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	That further to the receipt of Lancashire Regeneration Property Partnership's Stage 2 report regarding the redevelopment proposals for St. Leonard's House, Cabinet agrees the way forward in line with the options detailed within this report.
DATE OF CABINET MEETING	4 November 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Gary Watson, Senior Property Officer gwatson@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Sites off Bailrigg Lane, Scotforth, Lancaster
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
SERVICE:	Resources (Property Group)
WARD:	Ellel Ward; Scotforth East Ward; University Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To report back further on proposals regarding the development of the land north and south of Bailrigg Lane, Scotforth following initial consideration of this by Cabinet on 15 April 2014 (Minute 108) refers.
DATE OF CABINET MEETING	4 November 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Gary Watson, Senior Property Officer gwatson@lancaster.gov.uk